



CONFIDENTIALITY STATEMENT

I understand that as a Visiting Team member all information and documents I acquire regarding a school seeking accreditation by CAIS, except to the extent the information and documents are a matter of public record, are confidential and not to be disclosed in any manner to persons outside of the Visiting Team and the CAIS Commission on Membership and Accreditation (CMA). In addition, all discussions among Visiting Team members and reports to or discussions with the CMA regarding a school are likewise confidential and not to be disclosed. All relevant accreditation documents, notes, etc are to be destroyed upon completion of the accreditation visit.

CONFLICT OF INTEREST POLICY

In accordance with best practices, all Visiting Team members and Chairs should decline service on a Visiting Team where a conflict of interest exists. Some examples of possible conflict of interest are listed below. Please be aware that this is not a comprehensive list.

- You have any special interest in the school's accreditation.
- You have access to insider knowledge via relationships with school constituents.
- You or an immediate family member is a current or previous employee of the visited school.
- You have any current or expected consulting or financial relationship with the visited school.
- Your school competes with the visited school for admissions of students.

(Signature)

(Printed Name)